

## First Christian Academy Preschool Discipline Policy

Praise and positive reinforcement are effective methods of behavior management of children. When children receive positive, nonviolent, and understanding interactions from adults and others, they develop good self-concepts, problem solving abilities, and self-discipline. Based on this belief, First Christian Academy uses a positive approach to discipline and practices the following discipline and behavior management techniques.

### **WE DO**

- Communicate to children using positive statements.
- Communicate with children on their level.
- Talk with children in an appropriate manner.
- Explain unacceptable behavior to children.
- Give attention to children for positive behavior.
- Praise and encourage the children.
- Reason with and set limits for the children.
- Apply rules consistently.
- Model appropriate behavior.
- Set up the classroom environment to prevent problems.
- Redirect children to acceptable activity. Provide appropriate consequences, i.e.: time out, if necessary.
- Give children opportunities to make choices and solve problems within safe limitations.
- Help children talk out problems and think of solutions.
- Listen to children and respect the children's needs, desires and feelings.
- Provide appropriate words to help solve conflicts.
- Use storybooks and discussion to work through common conflicts.

### **WE DO NOT**

- Inflict corporal punishment in any manner upon a child. (Corporal punishment is defined as the use of physical force to the body as a discipline measure. Physical force to the body includes, but is not limited to, spanking, hitting, shaking, biting, pinching, pushing, pulling, or slapping.)
- Use any strategy that hurts, shames, or belittles a child.
- Withhold food as a form of punishment.
- Use or withhold physical activity as a punishment.
- Shame a child if a bathroom accident occurs.
- Embarrass any child in front of others.
- Compare children.
- Place children in a locked and/or dark room.
- Leave any child alone, unattended or without supervision.
- Allow discipline of a child by other children.
- Criticize, make fun of, or otherwise belittle a child's parents, families, or ethnic groups.

Conferences will be scheduled with parents if particular disciplinary problems occur. If a child's behavior consistently endangers the safety of the children around him/her, then the Director has the right, after meeting with the parents and documenting behavior problems and interventions, to terminate child care services for that particular child.

## **First Christian Academy Expulsion Policy**

Unfortunately, there are sometimes reasons we have to ask that a child be removed from our program either on a short term or permanent basis. We want you to know we will do everything possible to work with the family of the child(ren) in order to prevent this policy from being enforced.

### **WHEN A CHILD IS HAVING A PROBLEM IN THE CLASSROOM**

Staff will try to redirect child from negative behavior.  
Staff will reassess classroom environment, appropriate activities and supervision.  
Staff will use positive methods and language while disciplining children.  
Staff will praise appropriate behaviors.  
Staff will consistently apply consequences for rules.  
Child will be given verbal warnings.  
Child will be given time to regain control.  
Child's disruptive behavior will be documented and maintained in confidentiality.  
Parent/guardian will be notified verbally.  
Parent/guardian will be given written copies of the disruptive behaviors via incident reports.  
Recommendation of evaluation by professional consultation.

### **PARENTAL ACTIONS FOR CHILD'S EXPULSION**

Failure to pay/habitual lateness in payment.  
Failure to complete required forms including the child's immunization records.  
Verbal and/or written abuse to staff, including social media.  
Parent threatens physical or intimidating actions toward staff members.  
Habitual tardiness when picking up your child.

### **CHILD'S ACTIONS FOR EXPULSION**

Failure of child to adjust after a reasonable amount of time.  
Uncontrollable tantrums/angry outbursts.  
Ongoing physical abuse to staff or other children.  
Unable to toilet train in our three year old program.  
Failure to follow through with school policies.  
Excessive biting.

Prior to expulsion, a parent will be called and correspondence will be sent home indicating what the problem is, and every effort will be made by both the center and the parent to correct the problem. If after one or two weeks, depending on the risk to other children's welfare or safety, behavior does not improve and the center finds that they can no longer accommodate the child, the parent will be asked to remove him/her. The parent will be given notice to find another center to provide care for this child. The amount of notice given will be at the discretion of the administrator of FCA.